

Who do I contact if my child is absent from school?

Please report your child's absence as soon as possible to Mrs Clark, by telephone or ClassDojo.



What happens if my child is absent from school?

Being ill may prevent your child from coming to school, but if they have a minor ailment such as a cough or cold, they are still considered well enough to be in school. If your child is absent, if we have not heard from you after registration closes, we will:

- Contact you via telephone
- Send a message via ClassDojo

If we do not have a response, it is our duty of care to perform a home visit.



Enderby Road Infant and Nursery School's Guide to Attendance



We are committed to working in partnership with parents to ensure the best possible outcomes for all of our children. It is the expectation of our school community that children will be in school every day that it is open.

Our target for all children is at least 97%

When children are in school every day and on time, this is reflected in the good progress being made in the classroom, and will give the children the best possible opportunity to learn, grow and succeed. Let's work together to give your child the best chance to shine!

Why should my child come to school every day?

It is important to form good attendance habits as soon as children start school - poor attendance is proven to affect children's outcomes. Attendance below 90% is considered to be persistent absence.

90% = the equivalent of missing 1 full day every two weeks.

90% attendance = 1 month off per school year

90% attendance = 1 whole year of education missed in a child's lifetime.

We understand that there can be tricky times and so we offer our full support with any attendance issues. Mrs Clark is always happy to meet you for an informal chat to help in any way we can.

What happens if my child's attendance goes below expectation?

1. If your child's absence falls below 96% you will receive a message informing you that your child's attendance is becoming a concern.
2. If your child's absence continues to fall, you will receive a letter an initial letter of concern.
3. If attendance does not improve after this point, a further letter will be sent, inviting you to a meeting, where a support plan will be put in place.
4. Where a child is persistently absent and there is no improvement, parents will be invited to work with the Education Inclusion Officer. Absences will be recorded as unauthorised.
5. Unauthorised absences can lead to fixed penalty notices.

We understand that sometimes appointments need to be taken during the school day. Please ensure you show the office staff your proof of appointment in advance of signing children out, if possible.